

		FOR OHF USE					

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2003
STATE OF ILLINOIS
DEPARTMENT OF PUBLIC AID
FINANCIAL AND STATISTICAL REPORT FOR
LONG-TERM CARE FACILITIES
(FISCAL YEAR 2003)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH Facility ID Number: 0005785

Facility Name: RESTHAVE HOME-WHITESIDE COUNTY

Address: 408 MAPLE AVENUE MORRISON 61270
Number City Zip Code

County: WHITESIDE

Telephone Number: (815)772-4021 Fax # (815)772-4583

IDPA ID Number: 36-2464449-001

Date of Initial License for Current Owners: 05/22/69

Type of Ownership:

<input checked="" type="checkbox"/>	VOLUNTARY, NON-PROFIT	<input type="checkbox"/>	PROPRIETARY	<input type="checkbox"/>	GOVERNMENTAL
<input checked="" type="checkbox"/>	Charitable Corp.	<input type="checkbox"/>	Individual	<input type="checkbox"/>	State
<input type="checkbox"/>	Trust	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	County
IRS Exemption Code	501 (c)(3)	<input type="checkbox"/>	Corporation	<input type="checkbox"/>	Other
		<input type="checkbox"/>	"Sub-S" Corp.		
		<input type="checkbox"/>	Limited Liability Co.		
		<input type="checkbox"/>	Trust		
		<input type="checkbox"/>	Other		

In the event there are further questions about this report, please contact:
Name: JAMES HUBER Telephone Number: (815)772-4021

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 09/01/02 to 08/31/03 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or Administrator of Provider	(Signed)		(Date)
	(Type or Print Name)	JAMES HUBER	
	(Title)	ADMINISTRATOR	
Paid Preparer	(Signed)		(Date)
	(Print Name and Title)	KARL APPELQUIST, CPA	
	(Firm Name & Address)	CLIFTON GUNDERSON LLP P.O. BOX 699 STERLING, IL 61081	
	(Telephone)	(815)625-5800	Fax # (815)626-4386
	MAIL TO: OFFICE OF HEALTH FINANCE ILLINOIS DEPARTMENT OF PUBLIC AID 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630		

Facility Name & ID Number RESTHAVE HOME-WHITESIDE COUNTY

0005785 Report Period Beginning: 09/01/02 Ending: 08/31/03

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1		Skilled (SNF)			1
2		Skilled Pediatric (SNF/PED)			2
3	49	Intermediate (ICF)	49	17,885	3
4		Intermediate/DD			4
5	25	Sheltered Care (SC)	25	9,125	5
6		ICF/DD 16 or Less			6
7	74	TOTALS	74	27,010	7

B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF					8
9	SNF/PED					9
10	ICF	4,360	13,111		17,471	10
11	ICF/DD					11
12	SC		7,972		7,972	12
13	DD 16 OR LESS					13
14	TOTALS	4,360	21,083		25,443	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 94.20%

D. How many bed-hold days during this year were paid by Public Aid? 0 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients. (E.g., day care, "meals on wheels", outpatient therapy)

N/A

F. Does the facility maintain a daily midnight census? YES

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?
YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES ☐ NO ☒

I. On what date did you start providing long term care at this location?
Date started 04/30/69

J. Was the facility purchased or leased after January 1, 1978?
YES ☐ Date _____ NO ☒

K. Was the facility certified for Medicare during the reporting year?
YES ☐ NO ☒ If YES, enter number of beds certified _____ and days of care provided _____

Medicare Intermediary N/A

IV. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH* ☐ CASH* ☐

Is your fiscal year identical to your tax year? YES ☒ NO ☐

Tax Year: 08/31/03 Fiscal Year: 08/31/03

* All facilities other than governmental must report on the accrual basis.

STATE OF ILLINOIS

Facility Name & ID Number

RESTHAVE HOME-WHITESIDE COUNTY

0005785

Report Period Beginning:

09/01/02

Ending:

08/31/03

Page 3

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	A. General Services											
1	Dietary	177,590	19,152	10,053	206,795	(323)	206,472		206,472			1
2	Food Purchase		123,587		123,587		123,587	(5,106)	118,481			2
3	Housekeeping	99,602	13,467	2,626	115,695	(162)	115,533		115,533			3
4	Laundry	48,340	9,270	4,423	62,033		62,033		62,033			4
5	Heat and Other Utilities			64,335	64,335		64,335		64,335			5
6	Maintenance	51,743	6,403	17,444	75,590	(452)	75,138		75,138			6
7	Other (specify):*											7
8	TOTAL General Services	377,275	171,879	98,881	648,035	(937)	647,098	(5,106)	641,992			8
	B. Health Care and Programs											
9	Medical Director											9
10	Nursing and Medical Records	772,364	56,610	123,715	952,689	(1,419)	951,270		951,270			10
10a	Therapy	31,584		2,405	33,989		33,989		33,989			10a
11	Activities	71,165	2,525	8,667	82,357	(766)	81,591	(3,901)	77,690			11
12	Social Services	42,338	349	3,097	45,784	(1,097)	44,687		44,687			12
13	Nurse Aide Training											13
14	Program Transportation											14
15	Other (specify):*											15
16	TOTAL Health Care and Programs	917,451	59,484	137,884	1,114,819	(3,282)	1,111,537	(3,901)	1,107,636			16
	C. General Administration											
17	Administrative	74,718			74,718		74,718		74,718			17
18	Directors Fees											18
19	Professional Services			13,171	13,171		13,171		13,171			19
20	Dues, Fees, Subscriptions & Promotions			6,075	6,075		6,075	(2,564)	3,511			20
21	Clerical & General Office Expenses	58,248	12,753	19,498	90,499		90,499		90,499			21
22	Employee Benefits & Payroll Taxes			204,736	204,736		204,736		204,736			22
23	Inservice Training & Education											23
24	Travel and Seminar			1,990	1,990	4,219	6,209		6,209			24
25	Other Admin. Staff Transportation											25
26	Insurance-Prop.Liab.Malpractice			51,784	51,784		51,784		51,784			26
27	Other (specify):*			2,100	2,100		2,100	(2,100)				27
28	TOTAL General Administration	132,966	12,753	299,354	445,073	4,219	449,292	(4,664)	444,628			28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	1,427,692	244,116	536,119	2,207,927		2,207,927	(13,671)	2,194,256			29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR OHF USE ONLY		
		Salary/Wage	Supplies	Other	Total					9	10	
	D. Ownership	1	2	3	4	5	6	7	8			
30	Depreciation			73,049	73,049		73,049		73,049			30
31	Amortization of Pre-Op. & Org.											31
32	Interest											32
33	Real Estate Taxes											33
34	Rent-Facility & Grounds											34
35	Rent-Equipment & Vehicles											35
36	Other (specify):*			1,022	1,022		1,022	(1,022)				36
37	TOTAL Ownership			74,071	74,071		74,071	(1,022)	73,049			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers											39
40	Barber and Beauty Shops			21,178	21,178		21,178		21,178			40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			26,827	26,827		26,827		26,827			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers			48,005	48,005		48,005		48,005			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	1,427,692	244,116	658,195	2,330,003		2,330,003	(14,693)	2,315,310			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.
In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals	(5,106)	2		4
5	Telephone, TV & Radio in Resident Rooms	(3,901)	11		5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income	(1,022)	36		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(2,100)	27		24
25	Fund Raising, Advertising and Promotional	(1,379)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	Nurse Aide Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule	(1,185)	var		29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (14,693)		\$	30

OHF USE ONLY							
48		49		50		51	

B. If there are expenses experienced by the facility which do not appear in the
general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)			34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B))	\$ (14,693)		37

*These costs are only allowable if they are necessary to meet minimum
licensing standards. Attach a schedule detailing the items included
on these lines.

C. Are the following expenses included in Sections A to D of pages 3
and 4? If so, they should be reclassified into Section E. Please
reference the line on which they appear before reclassification.
(See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44	Exceptional Care Program					44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

ID#0005785

Report Period Beginning:09/01/02

Ending:08/31/03

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference	
1	IHCA DUES - PORTION FOR LOBBYING	\$ (1,185)	20	1
2				2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(1,185)		49

Summary A

08/31/03

[illegible]

Summary B

Facility Name & ID Number	RESTHAVE HOME-WHITESIDE COUNTY	#	0005785	Report Period Beginning:	09/01/02	Ending:	08/31/03
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SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

[illegible]

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
NONE						

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

YES

X NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
1	V		N/A	\$			\$	\$	1
2	V								2
3	V								3
4	V								4
5	V								5
6	V								6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$			\$	\$ *	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	NONE								\$		1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number RESTHAVE HOME-WHITESIDE COUNTY # 0005785 Report Period Beginning: 09/01/02 Ending: 08/31/03

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office
or parent organization costs? (See instructions.) YES ☐ NO ☒

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization
Street Address
City / State / Zip Code
Phone Number
Fax Number

()

()

	1	2	3	4	5	6	7	8	9	
	Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1						\$	\$			1
2										2
3										3
4										4
5										5
6										6
7										7
8										8
9										9
10										10
11										11
12										12
13										13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25	TOTALS					\$	\$		\$	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1	NONE						\$					\$	1
2													2
3													3
4													4
5													5
	Working Capital												
6													6
7													7
8													8
9	TOTAL Facility Related						\$					\$	9
	B. Non-Facility Related*												
10													10
11													11
12													12
13													13
14	TOTAL Non-Facility Related						\$					\$	14
15	TOTALS (line 9+line14)						\$					\$	15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ _____ Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

		Important , please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.			
1. Real Estate Tax accrual used on 2002 report.		\$	N/A		1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$			2
3. Under or (over) accrual (line 2 minus line 1).		\$	#VALUE!		3
4. Real Estate Tax accrual used for 2003 report. (Detail and explain your calculation of this accrual on the lines below.)		\$			4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)		\$			5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)		\$			6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$	#VALUE!		7
Real Estate Tax History:					
Real Estate Tax Bill for Calendar Year:		1998		8	
		1999		9	
		2000		10	
		2001		11	
		2002		12	
				13	FOR OHF USE ONLY
				13	FROM R. E. TAX STATEMENT FOR 2002 \$ 13
				14	PLUS APPEAL COST FROM LINE 5 \$ 14
				15	LESS REFUND FROM LINE 6 \$ 15
				16	AMOUNT TO USE FOR RATE CALCULATION \$ 16

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

IMPORTANT NOTICE

TO: Long Term Care Facilities with Real Estate Tax Rates RE: 2002 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2002 real estate tax costs, as well as copies of your real estate tax bills for calendar 2002.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2002 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

Please send these items in with your completed 2003 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed. If you have any questions, please call the Office of Health Finance at (217) 782-1630.

2002 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME

RESTHAVE HOME-WHITESIDE COUNTY

COUNTY

WHITESIDE

FACILITY IDPH LICENSE NUMBER

0005785

CONTACT PERSON REGARDING THIS REPORT

TELEPHONE ()

FAX #: ()

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2002 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2002.

(A)	(B)	(C)	(D)
			<u>Tax</u>
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Applicable to</u>
			<u>Nursing Home</u>
1.		\$	\$
2.		\$	\$
3.		\$	\$
4.		\$	\$
5.		\$	\$
6.		\$	\$
7.		\$	\$
8.		\$	\$
9.		\$	\$
10.		\$	\$
TOTALS		\$	\$

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? YES NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home.
(Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the 2002 tax bills which were listed in Section A to this statement. Be sure to use the 2002 tax bill which is normally paid during 2003.

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 30,787

B. General Construction Type: Exterior BRICK Frame _____ Number of Stories 1

C. Does the Operating Entity? ☒ (a) Own the Facility ☐ (b) Rent from a Related Organization. ☐ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? ☒ (a) Own the Equipment ☐ (b) Rent equipment from a Related Organization. ☐ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

NONE

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? ☐ YES ☒ NO

If so, please complete the following:

1. Total Amount Incurred: _____

2. Number of Years Over Which it is Being Amortized: _____

3. Current Period Amortization: _____

4. Dates Incurred: _____

Nature of Costs: _____
(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	FACILITY LOCATION	354,835	1958 & 1964	\$ 10,977	1
2	CREEK STREET PROPERTY	2,500	2003	500	2
3	TOTALS	357,335		\$ 11,477	3

Facility Name & ID Number **RESTHAVE HOME-WHITESIDE COUNTY**# **0005785**

Report Period Beginning:

09/01/02

Ending:

08/31/03**XI. OWNERSHIP COSTS (continued)****B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	25			1961	\$ 140,758	\$	various	\$	\$	140,758	4
5	49			1969	326,818	1,438	various	1,438		326,818	5
6											6
7											7
8											8
	Improvement Type**										
9	PATIO COVER			1971	1,500		20			1,500	9
10	LAUNDRY REMODELING			1974	6,242		20			6,242	10
11	GARAGE			1976	2,235		20			2,235	11
12	GARAGE WIRING & DOOR CLOSURE			1980	1,022		10-15			1,022	12
13	FIREPROOF I-BEAM			1981	1,040		10			1,040	13
14	PATIENT REC. ROOM			1982	127,130	4,238	30	4,238		88,288	14
15	CEILINGS			1982	13,650		15			13,650	15
16	PORCH & ACCESS			1984	7,953	325	10-20	325		7,650	16
17	SOUTH PORCH, ELEC. DOOR			1984	394		10			394	17
18	CARPETING			1984	1,400		10			1,400	18
19	BASEMENT REPAIR			1985	2,947	100	10-20	100		2,721	19
20	ACTIVATORS/RADIATOR			1986	585		10			585	20
21	HAND RAIL, RAMP, CARPET			1986	1,136		10			1,136	21
22	HEAT CONTROL VALVES			1986	851		10			851	22
23	GAZEBO			1987	1,575		10			1,575	23
24	AIR CONDITIONING			1987	1,048		10			1,048	24
25	REROOFING/PORCH REPAIR			1988	14,500		10			14,500	25
26	DUCTS FOR KITCHEN EQUIPMENT			1989	1,910	96	20	96		1,354	26
27	BRICKS FOR BUILDING			1989	8,500	340	25	340		4,803	27
28	OVERHANG ON BUILDING			1989	3,810	254	15	254		3,577	28
29	GENERATOR BUILDING			1992	7,527	502	15	502		5,688	29
30	CARPETING			1993	580	34	10	34		580	30
31	ROOF REPAIR			1993	4,840	323	15	323		3,202	31
32	BUILDING ADDITION			1993	203,557	7,714	10-30	7,714		75,212	32
33	CARPETING			1996	352	35	10	35		263	33
34	FOLDING DOORS			1996	2,090	139	15	139		1,031	34
35	SCREEN DOORS			1996	540	36	15	36		261	35
36	FOLDING DOORS			1996	6,688	446	15	446		3,157	36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37	DOORS	1997	\$ 828	\$ 55	15	\$ 55	\$	\$ 358	37
38	SPRINKLER SYSTEM	1997	8,432	281	30	281		1,827	38
39	FLOORING	1998	991	142	7	142		710	39
40	DOOR ALARM SYSTEM	2001	25,903	2,591	10	2,591		4,750	40
41	SHINGLES	2003	15,500	646	10	646		646	41
42	ROOFING LABOR	2003	15,000		10				42
43	ALARM FOR NEW DOOR	2003	3,420	85	10	85		85	43
44									44
45									45
46									46
47									47
48									48
49									49
50									50
51									51
52									52
53									53
54									54
55									55
56									56
57									57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 963,252	\$ 19,820		\$ 19,820	\$	\$ 720,917	70

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	10
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1	Totals from Page 12A, Carried Forward		\$ 963,252	\$ 19,820		\$ 19,820	\$	\$ 720,917	1
2	DRIVEWAY	1961	8,794		20			8,794	2
3	DRIVEWAY	1965	2,538		20			2,538	3
4	DRIVEWAY	1969	1,213		20			1,213	4
5	CONCRETE	1970	187		10			187	5
6	BLACKTOP	1975	648		10			648	6
7	ROCK	1976	85		10			85	7
8	FENCE	1977	1,740		10			1,740	8
9	BLACKTOP FRONT DRIVE	1979	11,375		7			11,375	9
10	SEAL DRIVEWAY	1979	1,050		5			1,050	10
11	SEAL DRIVEWAY	1980	5,335		7			5,335	11
12	SEAL DRIVEWAY	1980	660		5			660	12
13	BLACKTOP DRIVEWAY	1982	400		5			400	13
14	TREES & SHRUBS	1983	466		10			466	14
15	TREES & SHRUBS	1984	2,081		10			2,081	15
16	ASPHALT & SEAL PARKING LOT	1984	10,950		10			10,950	16
17	SHRUBS & FLOWERS	1985	933		10			933	17
18	FLOWERS AND WOODCHIPS	1986	125		10			125	18
19	SIDEWALK FOR GAZEBO	1987	3,465		10			3,465	19
20	SHRUBS	1988	600		10			600	20
21	SHRUBS	1991	965		10			965	21
22	LANDSCAPING	1993	1,500	150	10	150		1,388	22
23	SHRUBBERY	1994	491	49	10	49		396	23
24	SIDEWALK	1994	665	67	10	67		542	24
25	CEMENT	1996	403	40	10	40		293	25
26	FENCE	1996	8,160	816	10	816		5,708	26
27	FENCE	1996	1,148	115	10	115		747	27
28	CONCRETE SIDEWALK	1998	1,760	176	10	176		851	28
29	ROCK FOR SIDEWALK	1999	6,884	688	10	688		3,209	29
30	ROCK - FRONT OF BUILDING	1999	1,770	177	10	177		738	30
31	LIGHT POLES - PARKING LOT	1999	6,640	664	10	664		2,988	31
32	BLACKTOP	1999	9,075	908	10	908		3,632	32
33	BLACKTOP	1999	2,925	293	10	293		1,148	33
34	TOTAL (lines 1 thru 33)		\$ 1,058,283	\$ 23,963		\$ 23,963	\$	\$ 796,167	34

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1		3	4	5	6	7	8	9	
Improvement Type**		Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1	Totals from Page 12B, Carried Forward		\$1,058,283	\$23,963		\$23,963	\$	\$796,167	1
2	SHRUBBERY	2001	1,443	144	10	144		336	2
3	CANOPY	2001	33,843	3,384	10	3,384		7,896	3
4	CANOPY AND PLANTERS	2001	6,530	653	10	653		1,197	4
5	WINDSOR POLY FENCE	2002	1,319	99	10	99		99	5
6	TREE SHRUBS	2002	335	25	10	25		25	6
7	SIDEWALK FOR N & S EXITS	2003	2,197	92	10	92		92	7
8	SHRUBS	2003	73	1	10	1		1	8
9	DIRT/SAND FOR SIDEWALK	2002	525	46	10	46		46	9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25									25
26									26
27									27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)		\$1,104,548	\$28,407		\$28,407	\$	\$805,859	34

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Depreciation-Excluding Transportation. (See instructions.)								
	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 352,685	\$ 40,339	\$ 40,339	\$	3-20	\$ 173,431	71
72	Current Year Purchases	48,035	4,270	4,270		5-15	4,270	72
73	Fully Depreciated Assets	512,089					512,089	73
74								74
75	TOTALS	\$ 912,809	\$ 44,609	\$ 44,609	\$		\$ 689,790	75

D. Vehicle Depreciation (See instructions.)*									
	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9
76	MOTOR VEHICLE	85 CHEVY BLAZER	1985	\$ 13,279	\$	\$	\$	4	\$ 13,279
77	SNOW PLOW	FORD BLAZER	1985	1,450				8	1,450
78	MAINTENANCE	4 X TRUCK	2003	2,000	33	33		5	33
79									
80	TOTALS			\$ 16,729	\$ 33	\$ 33	\$		\$ 14,762

E. Summary of Care-Related Assets					1	2
		Reference			Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)			\$	2,045,563
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)			\$	73,049
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)			\$	73,049
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)			\$	
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)			\$	1,510,411

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)				
	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4
86	FILL DIRT FOR FENCE	\$ 2,265	\$	\$
87				
88				
89				
90				
91	TOTALS	\$ 2,265	\$	\$

G. Construction-in-Progress		
	Description	Cost
92		\$
93		
94		
95		\$

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: N/A
2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?
If NO, see instructions.
- ☐ YES☐ NO

		1 Year Constructed	2 Number of Beds	3 Date of Lease	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

**

8. List separately any amortization of lease expense included on page 4, line 34.
This amount was calculated by dividing the total amount to be amortized
by the length of the lease
-

9. Option to Buy:
- ☐ YES☐ NO
- Terms:
- *

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?
- ☐ YES☐ NO
16. Rental Amount for movable equipment: \$
- Description:

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning

Ending

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
12.	/2004	\$
13.	/2005	\$
14.	/2006	\$

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD?

☐ YES

☒ NO

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

2. CLASSROOM PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

COMMUNITY COLLEGE

HOURS PER AIDE

☐

☐

☐

3. CLINICAL PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

HOURS PER AIDE

☐

☐

B. EXPENSES		ALLOCATION OF COSTS (d)			
		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	Nurse Aide Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

(a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
(b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
(c) For in-house training programs only. Do not include fringe benefits.
(d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

\$

D. NUMBER OF AIDES TRAINED	
COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

(e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.
(f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	1	2	3	4	5	6	7	8		
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or) Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescrpts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify):									13
14	TOTAL			\$		\$	\$		\$	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 67,626	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	56,809		3
4	Supply Inventory (priced at low cost/market)	6,500		4
5	Short-Term Investments			5
6	Prepaid Insurance	10,368		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify): Interest Receivable	1,141		9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 142,444	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments	2,614,564		12
13	Land	11,477		13
14	Buildings, at Historical Cost	963,252		14
15	Leasehold Improvements, at Historical Cost	143,561		15
16	Equipment, at Historical Cost	929,538		16
17	Accumulated Depreciation (book methods)	(1,510,411)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 3,151,981	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 3,294,425	\$	25

		1	2	
		Operating	After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 36,556	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	58,175		30
31	Accrued Taxes Payable (excluding real estate taxes)	52		31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36	LICENSED BED FEE	6,762		36
37	OTHER PAYROLL DED W/H	6,488		37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 108,033	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 108,033	\$	46
47	TOTAL EQUITY(page 18, line 24)	\$ 3,186,392	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 3,294,425	\$	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 3,155,713	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 3,155,713	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	30,679	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ 30,679	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 3,186,392	24 *

* This must agree with page 17, line 47.

XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.
Note: This schedule should show gross revenue and expenses. Do not net revenue against expense

1			
	Revenue	Amount	
	A. Inpatient Care		
1	Gross Revenue -- All Levels of Care	\$ 2,146,485	1
2	Discounts and Allowances for all Levels	()	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 2,146,485	3
	B. Ancillary Revenue		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$	8
	C. Other Operating Revenue		
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care	23,128	13
14	Non-Patient Meals	5,107	14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 28,235	23
	D. Non-Operating Revenue		
24	Contributions	69,978	24
25	Interest and Other Investment Income***	115,984	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 185,962	26
	E. Other Revenue (specify):****		
27	Settlement Income (Insurance, Legal, Etc.)		27
28			28
28a			28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 2,360,682	30

2			
	Expenses	Amount	
	A. Operating Expenses		
31	General Services	648,035	31
32	Health Care	1,114,819	32
33	General Administration	445,073	33
	B. Capital Expense		
34	Ownership	74,071	34
	C. Ancillary Expense		
35	Special Cost Centers	48,005	35
36	Provider Participation Fee		36
	D. Other Expenses (specify):		
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 2,330,003	40
41	Income before Income Taxes (line 30 minus line 40)**	30,679	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ 30,679	43

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? N/A If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)
(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	1,864	2,080	\$ 49,976	\$ 24.03	1
2	Assistant Director of Nursing					2
3	Registered Nurses	8,760	9,130	162,081	17.75	3
4	Licensed Practical Nurses	9,942	10,863	165,803	15.26	4
5	Nurse Aides & Orderlies	38,547	42,333	408,866	9.66	5
6	Nurse Aide Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides					8
9	Activity Director	1,928	2,080	23,894	11.49	9
10	Activity Assistants	5,535	6,137	47,271	7.70	10
11	Social Service Workers	2,701	2,981	42,338	14.20	11
12	Dietician					12
13	Food Service Supervisor	1,848	2,080	25,694	12.35	13
14	Head Cook					14
15	Cook Helpers/Assistants	17,150	18,844	151,896	8.06	15
16	Dishwashers					16
17	Maintenance Workers	4,264	4,740	51,743	10.92	17
18	Housekeepers	9,764	11,023	99,602	9.04	18
19	Laundry	4,048	4,697	48,340	10.29	19
20	Administrator	1,960	2,160	74,718	34.59	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	4,337	4,884	58,248	11.93	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify) LNA	2,209	2,406	17,222	7.16	33
34	TOTAL (lines 1 - 33)	114,857	126,438	\$ 1,427,692 *	\$ 11.29	34

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	58	\$ 2,500	1-3	35
36	Medical Director				36
37	Medical Records Consultant				37
38	Nurse Consultant				38
39	Pharmacist Consultant	60	2,390	10-3	39
40	Physical Therapy Consultant	32	2,405	10a-3	40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant	8	459	11-3	44
45	Social Service Consultant	15	959	12-3	45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)	173	\$ 8,713		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses		\$		50
51	Licensed Practical Nurses				51
52	Nurse Aides	5,035	94,447	10-3	52
53	TOTAL (lines 50 - 52)	5,035	\$ 94,447		53

* This total must agree with page 4, column 1, line 45.

** See instructions.

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN,LPN,NA) represented by a union? NO
- (2) Are there any dues to nursing home associations included on the cost report? YES
If YES, give association name and amount. Illinois Health Care Association \$3,932
- (3) Did the nursing home make political contributions or payments to a political action organization? YES - Indirectly If YES, have these costs been properly adjusted out of the cost report? YES - IHCA Lobbying
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? NO If YES, what is the capacity? _____
- (5) Have you properly capitalized all major repairs and equipment purchases? YES
What was the average life used for new equipment added during this period? 7.5
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 17,582 Line 10-2
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? YES If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? NO
If YES, give effective date of lease. _____
- (9) Are you presently operating under a sublease agreement? _____ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES _____ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.

- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 26,827
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? NO If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? YES
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? NO For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? YES Indicate the amount. \$ 5,107
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? NO
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? NO If YES, please indicate the amount of income earned from such a program during this reporting period. \$ _____
c. What percent of all travel expense relates to transportation of nurses and patients? 13.0%
d. Have vehicle usage logs been maintained? YES
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? YES
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? no personal use
g. Does the facility transport residents to and from day training? NO
Indicate the amount of income earned from providing such transportation during this reporting period. \$ _____
- (17) Has an audit been performed by an independent certified public accounting firm? YES
Firm Name: CLIFTON GUNDERSON, LLP The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? YES If no, please explain. _____
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? YES
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? YES
Attach invoices and a summary of services for all architect and appraisal fees

<u>Operating Expenses</u>	<u>Total</u>	<u>Reclassification</u>	Reclassified <u>Total</u>	<u>Description</u>
Dietary	\$ 206,795	\$ (323)	\$ 206,472	To transfer travel expense from "Dietary - Other" to "Travel and Seminar"
Housekeeping	115,695	(162)	115,533	To transfer travel expense from "Housekeeping - Other" to "Travel and Seminar"
Maintenance	75,593	(452)	75,141	To transfer travel expense from "Maintenance - Other" to "Travel and Seminar"
Nursing and Medical Records	952,689	(1,419)	951,270	To transfer travel expense from "Nursing & Medical Records - Other" to "Travel and Seminar"
Activities	82,357	(766)	81,591	To transfer travel expense from "Activities - Other" to "Travel and Seminar"
Social Services	45,784	(1,097)	44,687	To transfer travel expense from "Social Services - Other" to "Travel and Seminar"
Travel and Seminar	1,990	<u>4,219</u>	6,209	To transfer travel expenses from the above accounts into the "Travel and Seminar"
		<u>\$ -</u>		

<u>Date</u>	<u>Amount</u>	<u>Employee</u>	<u>Date</u>	<u>Amount</u>	<u>Employee</u>	<u>Date</u>	<u>Amount</u>	<u>Employee</u>
09/24/02	51.37	Jan Baumgardt	11/19/02	21.78	Jan Baumgardt	09/20/02	236.23	Ann Reed
11/27/02	8.42	Jan Baumgardt	01/09/03	52.00	Jan Baumgardt	09/20/02	25.02	Marilyn Herrick
11/27/02	7.52	Janet Bos	01/22/03	52.00	Jan Baumgardt	01/22/03	29.26	Jan Baumgardt
11/27/02	22.57	Jan Baumgardt	04/10/03	11.85	Jan Baumgardt	03/21/03	17.50	Marilyn Herrick
12/05/02	21.00	Janet Bos	07/11/03	16.84	Jan Baumgardt	05/14/03	21.70	Jan Baumgardt
04/10/03	19.70	Jan Baumgardt	08/27/03	28.00	James Huber	10/04/02	336.00	James Huber
04/30/03	16.80	Jan Baumgardt	08/27/03	22.40	Jan Baumgardt	11/07/02	302.40	James Huber
04/30/03	16.80	Janet Bos	08/27/03	22.40	James Huber	12/11/02	113.50	James Huber
05/28/03	16.66	James Huber	10/04/02	66.13	James Huber	07/10/03	103.00	James Huber
06/23/03	28.20	James Huber	01/09/03	132.00	James Huber	09/20/02	138.40	Marcia Blean
10/04/02	98.75	James Huber	04/10/03	67.25	James Huber	09/20/02	144.40	Sue Vilmont
02/14/03	143.90	James Huber	06/12/03	9.80	Sonia Dykhui	09/20/02	472.46	Ann Reed
03/07/03	327.00	James Huber	07/10/03	57.25	James Huber	12/11/02	68.25	James Huber
08/28/03	165.00	James Huber	07/10/03	68.00	James Huber	12/17/02	76.65	Sue Vilmont
09/24/02	11.20	Wendell Strowd	04/10/03	11.55	Marcia Blean	03/21/03	75.30	Sue Vilmont
10/04/02	73.40	Bonnie Bauscher	08/04/03	11.90	Marcia Blean	04/30/03	35.00	Lisa Dalton
02/27/03	173.45	Bonnie Bauscher	12/11/02	47.50	Sonia Dykhui	05/06/03	129.15	Ann Reed
04/04/03	10.50	Wendell Strowd	12/13/02	38.50	Sara Pessman	08/08/03	76.05	Sue Vilmont
04/16/03	20.00	Wendell Strowd	12/13/02	38.50	Sonia Dykhui	09/20/02	190.86	Sara Pessman
04/24/03	35.00	Scott Wollam	05/14/03	13.50	Sara Pessman	09/20/02	236.23	Ann Reed
10/18/02	14.70	Scott Wollam	07/18/03	14.00	Sonia Dykhui	10/04/02	29.96	Sara Pessman
10/24/02	10.85	Wendell Strowd	08/27/03	<u>6.00</u>	Sara Pessman	10/04/02	10.50	Sonia Dykhuizen
11/07/02	66.50	James Huber				04/04/03	11.78	Sara Pessman
12/11/02	56.00	James Huber				04/10/03	368.17	Sonia Dykhuizen
02/07/03	127.27	Scott Wollam				04/30/03	<u>75.25</u>	Sonia Dykhuizen
04/30/03	17.50	Wendell Strowd						
06/30/03	10.50	Wendell Strowd						
07/10/03	52.50	James Huber						
07/10/03	10.50	Wendell Strowd						
07/18/03	10.50	Wendell Strowd						
08/12/03	74.90	James Huber						
09/06/02	330.00	Ann Reed						
04/30/03	12.00	Wendell Strowd						
04/04/03	2.00	Sara Pessman						
05/06/03	<u>14.00</u>	Sonia Dykhizen						

#####	Total mileage reimb tc employees (errands)	<u>809.15</u>	Total mileage reimb - - for patients (resident shopping,visitations, car rides,other)	<u>3,323.02</u>	Mileage reimb for travel to meetings
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Total Travel and Seminar \$ 6,209.13

LINE 27, SCHEDULE V OF THE COST REPORT INITIALLY REPORTS OTHER GENERAL
ADMINISTARTIVE EXPENSE OF \$2,100.
THIS AMOUNT REPRESENTS BAD DEBT EXPENSE FOR THE CURRENT FISCAL YEAR
AND IS COMPLETELY ADJUSTED OUT ON LINE 24 OF SCHEDULE VI-ADJUSTMENT
DETAIL.

LINE 36, SCHEDULE V OF THE COST REPORT INITIALLY REPORTS OTHER CAPITAL EXPENSE OF \$1,022.

THIS AMOUNT REPRESENTS INVESTMENT EXPENSES AND LOSSES/GAINS FOR THE CURRENT FISCAL YEAR AND IS COMPLETELY ADJUSTED OUT ON LINE 10 OF SCHEDULE VI-ADJUSTMENT DETAIL. THEREFORE, ALL INTEREST INCOME OF \$115,984 IS INCLUDED ON SCHEDULE XVII-INCOME STATEMENT.

RESTHAVE HOME OF WHITESIDE COUNTY DOES NOT TRAIN NURSES' AIDES. THE AIDES ARE RESPONSIBLE FOR HAVING ALL TRAINING COMPLETED PRIOR TO BEING HIRED.